



Admission and Student Affairs

I. Statement of Collection of Personal Data from Applicants

(Only applicable to applicants for enrolment to the Advanced Diploma in Dental Technology or Diploma in Dental Surgery Assisting)

Applicants must read this part before providing any Personal Data to The Prince Philip Dental Hospital.

- (1) The Prince Philip Dental Hospital (“Hospital”) and The University of Hong Kong (“HKU”) staff members may ask applicants to provide their Personal Data for purposes related to their prospective enrolment in courses of the Hospital.
- (2) Personal data of successful applicants will be kept permanently as part of the student records. Other applicants’ personal data will be destroyed one month after the course commencement.
- (3) When applicants provide their Personal Data to the Hospital, please make sure that the data are accurate and complete. If applicants fail to provide the Hospital with the information required or if the information provided is inaccurate or incomplete, their application for enrolment will be affected.
- (4) Please also note that applicants’ Personal Data may be made available to:
 - (a) appropriate persons in the Hospital and HKU;
 - (b) Government or any other relevant parties who require them for matters related to applicants’ prospective enrolment, study or other related purposes; or
 - (c) any relevant Government departments/ appropriate authorities when the Hospital is required to provide them under the relevant legislation for the purposes of that legislation.
- (5) In addition to the above, the Hospital shall only use, disclose or transfer the Personal Data collected from the applicants:
 - (a) for those purposes relating to applicants’ prospective enrolment, study or other related purposes; or
 - (b) where permitted by law.
- (6) The Hospital will obtain applicants’ consent before using their Personal Data for any other purposes.
- (7) If applicants wish to access to or correct their Personal Data, they are requested to contact the Dental Ancillary Student Affairs Office during office hours [8:30 a.m. to 12:30 p.m. and 1:30 p.m. to 5:30 p.m. of every Monday to Friday (except public holidays)].



II. Application Methods

(1) **Advanced Diploma in Dental Technology** and **Diploma in Dental Surgery Assisting**

Application Form for these two courses is attached in this Prospectus. Applicant may submit the completed Application Form with payment of an application fee* to the Hospital:-

- (a) by mail: Dental Ancillary Student Affairs Office
The Prince Philip Dental Hospital
34 Hospital Road, Sai Ying Pun, Hong Kong; or
- (b) in person: Information Counter,
1/F, The Prince Philip Dental Hospital
during office hours:
8:00 a.m. to 12:45 p.m. and
1:45 p.m. to 5:30 p.m.
on Monday to Friday (except public holidays)

*Applicant may apply for more than one course (in order of preference) on the same Application Form. As the order of preference will affect the admission result, applicant is advised to fill in the order with caution. The application fee is **HK\$150 per application**, regardless of the number of courses being applied for. **DO NOT** send cash by mail. Crossed cheque or cashier order should be made payable to “**The Prince Philip Dental Hospital**”. No refund of application fee will be made unless the course is cancelled. Should applicant wish to change the order after submission of the Application Form, he/ she should complete an Amendment Form which is obtainable from the Hospital and downloadable from the Hospital’s website (<http://ppdh.org.hk>), and return it to the Hospital before the interview.

(2) **Higher Diploma in Dental Hygiene**

- (a) Application Form can be obtained or downloaded from:
 - (i) HKU SPACE Enrolment Centres (*please refer to the table below*); or
 - (ii) Information Counter, 1/F, of The Prince Philip Dental Hospital; or
 - (iii) HKU SPACE Community College website (www.hkuspace.hku.hk/cc).

The completed Form should be returned to those HKU SPACE Enrolment Centres in person together with the application fee of **HK\$150** as well as the following documents:

- (i) photocopy of the applicant’s HKID card; and
 - (ii) photocopies of academic transcripts, certificates and examination results.
- (b) HKU SPACE also accepts on-line application via www.hkuspace.hku.hk/cc.
 - (c) Applicants taking the HKDSE Examination in 2019 can submit the application via Electronic Advance Application System for Post-secondary Programmes (E-APP) <http://www.eapp.gov.hk> from 21 February 2019 to 14 May 2019.



- (d) Shortlisted applicants will be informed of the interview arrangements by phone or email.
- (e) Walk-in admission days would be held at the HKU SPACE Kowloon East Campus and interview will be arranged for shortlisted applicants. For details, please refer to the HKU SPACE Community College website at www.hkuspace.hku.hk/cc.

(f) Enrolment Centres

Centre	Address	Tel. No.
HKU Campus	Rm. 304, 3/F, T.T. Tsui Building, HKU, Pokfulam Road, Hong Kong	2975 5680
Admiralty Learning Centre	3/F, Admiralty Centre, 18 Harcourt Road, Hong Kong	3761 1111
HKU SPACE Po Leung Kuk Stanley Ho Community College (HPSHCC) Campus	1/F, HPSHCC Campus, 66 Leighton Road, Causeway Bay, Hong Kong	3923 7171
Fortress Tower Learning Centre	1/F, Fortress Tower, 250 King's Road, North Point, Hong Kong	3762 0888
Island East Campus	2/F, 494 King's Road, North Point, Hong Kong	3762 0000
Kowloon East Campus	1/F, 28, Wang Hoi Road, Kowloon Bay, Kowloon	3762 2222
Kowloon West Campus	G/F, 38-46 Nassau Street, Mei Foo Sun Chuen, Kowloon	3762 4000

III. Admission Seminar

	Advanced Diploma in Dental Technology	Diploma in Dental Surgery Assisting
Date and Time	11 July 2019 (Thursday), 12:30 p.m.	
Venue	Lecture Theatre I, The Prince Philip Dental Hospital	
Remarks	On-the-spot admission interview will be arranged for a limited number of the shortlisted applicants after the Admission Seminar	
Telephone Enquiries	2859 0531 / 2859 0238	

IV. Enquiries

Course	Telephone Number	Website
Advanced Diploma in Dental Technology	2859 0531 / 2859 0238	http://ppdh.org.hk
Diploma in Dental Surgery Assisting	2859 0531 / 2859 0325	
Higher Diploma in Dental Hygiene	3416 6338 / 2859 0299	www.hkuspace.hku.hk/cc